

**Memorandum of Understanding  
Regarding Procedures for Implementing the Fremont-Winema National Forest  
Hazardous Weather Conditions Policy**



**Between  
US Forest Service, Fremont-Winema National Forest  
And  
National Federation of Federal Employees, Local 642**



This Memorandum of Understanding (MOU), made by and between the National Federation of Federal Employees (NFFE), Local 642 (“Union”) and the United States Forest Service, Fremont-Winema National Forest (FWNF) (“Management”) – hereafter referred to collectively as “the Parties” – pertains to the procedures for implementing the Fremont-Winema National Forest Hazardous Weather Conditions Policy.

The Parties stipulate that the signatories to this MOU have the authority to bind their respective party and agree to the following:

**1. Scope of Agreement**

- a. This MOU is authorized under Article 20.6.b. of the Master Agreement and is subordinate to the Master Agreement and the supplemental agreements negotiated at the national level.
- b. The provisions of this MOU are limited in their application to NFFE-represented employees assigned to work on units within the FWNF.
- c. Nothing in this MOU will be construed to limit either party’s statutory rights.

**2. General Procedures**

- a. The procedures within this MOU will apply during the winter season which generally falls between the dates of November 15 and March 15 each year.
- b. There will be one telephone message hotline, maintained by Management, for all FWNF employees to call in order to check on office closures and authorized late-arrivals due to hazardous weather conditions.
- c. In the event of hazardous weather conditions, the information regarding the operational status for each unit on the FWNF hotline will be updated as soon as possible each day but no later than 7:00am.
- d. Management will ensure that field-going employees on each unit are provided adequate and timely notice of unit-wide early dismissal due to hazardous weather conditions.
  - i. Local units will develop their own hazardous weather communications plans, with input from the Union, to promote the safety of field-going employees and to address potential communication needs outside of the November 15 to March 15 season.
- e. District rangers will designate points of contact for communicating office closure decisions should line officer be unavailable.

**Memorandum of Understanding  
Regarding Procedures for Implementing the Fremont-Winema National Forest  
Hazardous Weather Conditions Policy**



**Between  
US Forest Service, Fremont-Winema National Forest  
And  
National Federation of Federal Employees, Local 642**



**3. Term of Agreement**

- a. The effective date of this MOU is the date that the last signatory signs and dates this MOU and it will remain in effect until renegotiated or until the termination of the Master Agreement effective December 6, 2016.
- b. Either party may request to extend, modify, or terminate this MOU, or parts thereof, utilizing the procedures in Article 11 of the Master Agreement.
- c. Changes in government-wide regulations, Forest Service policy, or negotiated agreements between the Parties at the National level may require revisions to the procedures within this MOU.

For Management:

/s/ Charles Burley

Charles Burley

Acting Deputy Forest Supervisor  
US Forest Service  
Fremont-Winema National Forest

Date: 11/09/2017

For Union:

/s/ Trevor Shuey

Trevor Shuey

Steward  
NFFE, Local 642

Date: 11/09/2017