

MEMORANDUM OF UNDERSTANDING (MOU)  
MT. HOOD NATIONAL FOREST HEADQUARTERS AND CLACKAMAS RIVER  
RANGER DISTRICT PARKING

This Memorandum of Understanding (MOU), made by and between the Forest Service Council-National Federation of Federal Employees, Local 1968 (Union) and the Forest (Management) collectively, “the Parties,” constitutes a full and final agreement in regards to parking space arrangements at the Mt. Hood National Forest Headquarters and Clackamas River Ranger District Office.

This MOU contains the provisions for interim, prior to and during the parking lot expansion construction and site development work, and permanent provisions after the lot expansion construction is complete.

The Parties agree to the following:

Interim Provisions:

1. During the months of March and April, entry/exit to the parking area may be restricted to one lane during the parking lot expansion and site work completion. Management will work with the lessor on appropriate traffic control strategies to insure employee safety during site work, which may include the use of flaggers on weekdays.
2. Parking will be first come, first served. No assigned spots except for the identified reserved parking in this MOU.
3. Employees will need to move vehicles at varying times during lot expansion work. Notice will be given as far in advance as possible. Maps will be provided as changes occur.
4. To minimize impacts to construction work, employees will be notified of areas where they are allowed to park personal vehicles overnight.
5. Management will work with the lessor to ensure adequate parking is available during site construction work, including alternative off-site parking if necessary.

Permanent Provisions:

1. Parking will be first come, first served. No assigned spots except for the identified reserved parking in this MOU.
2. Parking reservations will be provided for Reasonable Accommodations.
3. If a second tenant moves into the building, management will work with the lessor to develop a parking management strategy to insure adequate parking for Forest employees.
4. Four handicapped parking spaces will be reserved.
5. The Forest Service vehicle area will occupy the east section of the parking lot, behind the secure chain link fencing.

The Parties are entering into this MOU voluntarily, without coercion or duress, and that they fully understand the terms of the MOU.

The MOU will terminate when the move and parking lot remodel is complete and its provisions have been accomplished as agreed to by the parties and are no longer applicable, or two years from the effective date of the MOU, whichever comes first. This MOU may be extended with agreement of the parties.

Either party may request to reopen the MOU to terminate or renegotiate its provisions, when a change in details warrant.

The Parties stipulate that the signatories below have the authority to bind the respective Party to the terms and conditions as agreed herein.

**KAREN SCHROYER** Digitally signed by KAREN SCHROYER  
Date: 2020.04.06 10:06:21 -07'00'

\_\_\_\_\_  
Management Representative Signature

\_\_\_\_\_  
Date

Karen Schroyer

\_\_\_\_\_  
Management Representative Name

**ERIN KIDWELL** Digitally signed by ERIN KIDWELL  
Date: 2020.04.06 09:35:04 -07'00'

\_\_\_\_\_  
Union Representative's Signature

\_\_\_\_\_  
Date

Erin Kidwell

\_\_\_\_\_  
Union Representative's Name